

Oral Surgery Club of Great Britain

Minutes of the Annual General Meeting

St Anne's Hall, Stanbrook Abbey, Worcester

8th November 2018 at 5.00pm

1. Apologies

Apologies were received from 22 members.

2. New members attending

The President welcomed new member Stephen Walsh to his first meeting.

3. Minutes of last meeting

The minutes of the last AGM were agreed as a true record.

4. Matters arising

The increased level of annual subscription of £40, approved at the last AGM, has been implemented.

5. Committee report

Retirements; Adrian Sugar, Jon Hayter, Chris Penfold

Resignations; Douglas Kennedy

Attendance; James Coombes who has not attended a meeting nor paid a subscription was recommended for informing that his membership had lapsed. Four further members are to be warned that their membership was at risk of lapsing due to non-attendance.

New members; The following names were recommended by the committee and approved by members for an invitation to join the club;

Rob Banks, Sunderland, proposed by Bhavin Visavadia
Satheeth Prabhu, Oxford, proposed by Bob Woodwards
Ajay Wilson, Sunderland, proposed by Bob Woodwards
Chris Bridle, Middlesbrough, proposed by Nick Renny

Panos Kyzas, Manchester, proposed by Andrew Baldwin
Kieran McVeigh, Worcester, proposed by Phil Earl
Mo Shorafa, Wexham Park, proposed by Mick Gilhooly

Membership status; Clarification of the indications for active members of the Club to become honorary members was recommended to be either reaching the age of 65 years or stopping all professional practice. This item was proposed by Iain McVicar and seconded by Mike Davidson and accepted by vote.

Website; The existing website arrangements require updating to ensure Secure Sockets Layer certification and this will entail moving the website to a different hosting company over the next few months.

Update Club rules to reflect the current membership; Change was recommended to Rule 2 to state 'That the objects of the Club be to advance the Science and Art of Oral *and Maxillofacial Surgery*'. In addition, change was recommended to Rule 4 to state 'That Active Membership be open to those appointed to an NHS consultant post *in Oral and Maxillofacial Surgery* of at least 6 sessions (or equivalent in the University or Armed Services)'. After discussion, these changes were proposed by Peter Revington and seconded by Adrian Sugar and accepted by vote.

Membership list; Following a discussion about internet security it was agreed that a list of names of members and their location could be posted on the website.

6. Honorary Secretary's report

It was emphasized that the basic GDPR statement circulated earlier in the year confirmed that the use of members contact details would be limited to Club activities.

The submission of names of potential members who were in the early part of their consultant career was encouraged.

The members were reminded that the Club website contained the latest information on forthcoming meetings as well as a record of previous meetings.

7. Honorary Treasurer's Report

The Club Accounts were presented and discussed. Their acceptance was proposed by Brian Avery and seconded by Andrew Baldwin.

(Following the meeting John Rowson and Peter Revington, who had volunteered to inspect the financial records provided by the Treasurer, carried out a brief audit and duly signed the file copy as a correct record of the accounts.)

A change to the banking arrangements was discussed to replace the signing rules in the bank mandate which currently requires both Mr Andrew Brown (Honorary Treasurer) and Mr Kenneth Lavery as authorized signatories. To simplify administration, it was proposed that in future the mandate of the Honorary Treasurer of the Club as a single authorized signatory would be preferable. The change was proposed by Mike Davidson and seconded by Iain McVicar and accepted by a unanimous vote. Mr Brown was asked to arrange this change in the signing rules in discussion with the bank.

8. Honorary Members Report

There were no matters to report

9. Committee 2018/19

The president elect for 2019/20 is Andrew Baldwin. Neil Mackenzie agreed to be a new member.

Therefore, the committee for 2018/19 is; Phil Earl, President; Jon Hayter, Hon Secretary; Andy Brown, Hon Treasurer; David Patton, Hon Members Representative; Andrew Sadler, Archivist; Stuart Hislop, Immediate Past President, Andrew Baldwin, President Elect; Parkash Ramchandani and Neil Mackenzie.

10. Inauguration of new President

Outgoing President Stuart Hislop presented the Semmelweis Medal to Phil Earl and he was inaugurated as the new President for 2018/19.

11. Future meetings

Phil Earl confirmed his overseas meeting would be in Lille on 16-17 May 2019.

Andrew Baldwin outlined plans for his home meeting in Manchester on 7-8th November 2019. His overseas meeting is planned to be held in Jacksonville, Florida with the dates to be confirmed.

12. Any other business

There was no other business.

13. Date of next meeting

The next meeting will be held on 7th November 2019 in Manchester.